

## ***Whistle Blower Policy***

### **Purpose**

This policy's intent is to encourage New England Healthcare Engineers' Society's members and/or staff to report suspected fraud, corruption, or other improper activity within the organization. This policy should help protect New England Healthcare Engineers' Society's integrity.

### **Policy Statement**

A person shall be encouraged to report information relating to illegal practices or violations of policies of New England Healthcare Engineers' Society that such person in good faith has reasonable cause to believe is credible.

### **Procedures**

It is the responsibility of all board members to report concerns about violations of New England Healthcare Engineers' Society's code of ethics or suspected violations of law or regulations that govern New England Healthcare Engineers' Society's operations.

### Investigation

The organization encourages anyone reporting an alleged violation to identify himself or herself when making a report in order to facilitate the investigation. However, reports may be submitted anonymously. Reports of suspected violations will be kept confidential with the understanding that confidentiality may not be maintained where identification is required by law.

The Board will appoint someone to investigate the complaint and prepare a written report to the board. A determination will also be made regarding legal counsel. The appointed investigator will protect the confidentiality of all persons entitled to protection. The complainant (if identified) will receive an update regarding the proposed violation.

### No Retaliation

It is contrary to the values of New England Healthcare Engineers' Society for anyone to retaliate against any board member or member who in good faith reports an ethics violation or a suspected violation of law.

### **Adoption**